

# Proposal Application Form

Date of application

## 6<sup>th</sup> German-Vietnamese Call Proposals for joint SME R&D projects

Call Closure: 2021-01-28 | Submission: [zim-international@aif-projekt-gmbh.de](mailto:zim-international@aif-projekt-gmbh.de) and [namphuong@most.gov.vn](mailto:namphuong@most.gov.vn)

Note: All information given will be treated as confidential.

### General information

Acronym

Title

(max. 160 characters)

Summary

(max. 1 000 characters)

Indicate the technological and application area your project addresses.

Technological area

Market area

Start date

End date

Project duration

 months

Estimated project costs in €. Please do not fill this table. The cells are filled automatically.

Participant (short name)	Organisation type	Country Code	Person months	Project costs in €

<b>Total</b>		
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# Proposal Application Form

## 1 Project Coordinator – Project Partner No. 1

### 1.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 1.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 1.3 Organisation type

Enter details of the organisation as prompted by the fields.

SME: The EU definition of small and medium-sized enterprises can be found here:

[https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition\\_en](https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en)

#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 1.4 Short description of expertise / business sector

max. 1 000 characters

## 1.5 Contribution to the project

### 1.5.1 Title of subproject

max. 160 characters

### 1.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 1.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 1.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

Work package	Realization time [mm/jj – mm/jj]	Person months	Description of the work package / role of the applicant in shared WPs
WP 1			max. 250 characters
WP 2			
WP 3			
WP 4			
WP 5			
WP 6			
WP 7			
WP 8			
WP 9			
WP 10			
Total			

# Proposal Application Form

## 1.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

By submitting this application, as the authorised representative of the mentioned legal entity, I certify that:

- all necessary internal authorisations have been obtained in order to permit the legal entity I represent to submit this application.
- all the information given in relation with this application are complete, accurate and correct.
- the legal entity I represent is committed to participate in and cooperate within the project, as described in this application, in accordance with the provisions set out in the agreement to be signed with the funding body.
- the legal entity I represent has stable and sufficient funds to maintain its activity throughout its participation in the project as described in this application.
- the legal entity I represent has or will have the necessary resources to carry out its involvement in the project as described in this application.

Technical experts coming from the following legal entities shall not be involved in the assessment of this application.

Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 2 Project Partner No. 2

### 2.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 2.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 2.3 Organisation type

Enter details of the organisation as prompted by the fields.

SME: The EU definition of small and medium-sized enterprises can be found here:

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 2.4 Short description of expertise / business sector

max. 1 000 characters

## 2.5 Contribution to the project

### 2.5.1 Title of subproject

max. 160 characters

### 2.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 2.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 2.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

Work package	Realization time [mm/jj – mm/jj]	Person months	Description of the work package / role of the applicant in shared WPs
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WP 9			
WP 10			
Total			



# Proposal Application Form

## 2.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

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Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 3 Project Partner No. 3

### 3.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 3.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 3.3 Organisation type

Enter details of the organisation as prompted by the fields.

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 3.4 Short description of expertise / business sector

max. 1 000 characters

## 3.5 Contribution to the project

### 3.5.1 Title of subproject

max. 160 characters

### 3.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 3.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 3.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

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Total			

# Proposal Application Form

## 3.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

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Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 4 Project Partner No. 4

### 4.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 4.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 4.3 Organisation type

Enter details of the organisation as prompted by the fields.

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### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 4.4 Short description of expertise / business sector

max. 1 000 characters

## 4.5 Contribution to the project

### 4.5.1 Title of subproject

max. 160 characters

### 4.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 4.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 4.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

Work package	Realization time [mm/jj – mm/jj]	Person months	Description of the work package / role of the applicant in shared WPs
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WP 9			
WP 10			
Total			



# Proposal Application Form

## 4.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

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Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 5 Project Partner No. 5

### 5.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 5.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 5.3 Organisation type

Enter details of the organisation as prompted by the fields.

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 5.4 Short description of expertise / business sector

max. 1 000 characters

## 5.5 Contribution to the project

### 5.5.1 Title of subproject

max. 160 characters

### 5.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 5.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 5.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

Work package	Realization time [mm/jj – mm/jj]	Person months	Description of the work package / role of the applicant in shared WPs
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WP 8			
WP 9			
WP 10			
Total			

# Proposal Application Form

## 5.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

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Technical experts coming from the following legal entities shall not be involved in the assessment of this application.

**Date and Signature:** \_\_\_\_\_

# Proposal Application Form

## 6 Project Partner No. 6

### 6.1 Organisation

Enter details of your organisation as prompted by the fields.

<b>Short name</b>	<input type="text"/>		
<b>Full name</b>	<input type="text"/>		
<b>Street</b>	<input type="text"/>		
<b>Postal code</b>	<input type="text"/>	<b>City</b>	<input type="text"/>
<b>Province / region</b>	<input type="text"/>	<b>Country *</b>	<input type="text"/>
<b>Web address</b>	<input type="text"/>		

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 6.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

<b>Last name</b>	<input type="text"/>	<b>First name</b>	<input type="text"/>
<b>Function</b>	<input type="text"/>	<b>Title</b>	<input type="text"/>
<b>Direct telephone</b>	<input type="text"/>	<b>Fax</b>	<input type="text"/>
<b>E-mail</b>	<input type="text"/>		

### 6.3 Organisation type

Enter details of the organisation as prompted by the fields.

SME: The EU definition of small and medium-sized enterprises can be found here:

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 6.4 Short description of expertise / business sector

max. 1 000 characters

## 6.5 Contribution to the project

### 6.5.1 Title of subproject

max. 160 characters

### 6.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 6.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 6.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for overview of the overall working plan of all partners as appendix to your application.

<b>Work package</b>	<b>Realization time</b> [mm/jj – mm/jj]	<b>Person months</b>	<b>Description of the work package / role of the applicant in shared WPs</b>
WP 1			max. 250 characters
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WP 5			
WP 6			
WP 7			
WP 8			
WP 9			
WP 10			
<b>Total</b>			



# Proposal Application Form

## 6.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

By submitting this application, as the authorised representative of the mentioned legal entity, I certify that:

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Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 7 Project Partner No. 7

### 7.1 Organisation

Enter details of your organisation as prompted by the fields.

<b>Short name</b>	<input type="text"/>		
<b>Full name</b>	<input type="text"/>		
<b>Street</b>	<input type="text"/>		
<b>Postal code</b>	<input type="text"/>	<b>City</b>	<input type="text"/>
<b>Province / region</b>	<input type="text"/>	<b>Country *</b>	<input type="text"/>
<b>Web address</b>	<input type="text"/>		

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 7.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

<b>Last name</b>	<input type="text"/>	<b>First name</b>	<input type="text"/>
<b>Function</b>	<input type="text"/>	<b>Title</b>	<input type="text"/>
<b>Direct telephone</b>	<input type="text"/>	<b>Fax</b>	<input type="text"/>
<b>E-mail</b>	<input type="text"/>		

### 7.3 Organisation type

Enter details of the organisation as prompted by the fields.

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 7.4 Short description of expertise / business sector

max. 1 000 characters

## 7.5 Contribution to the project

### 7.5.1 Title of subproject

max. 160 characters

### 7.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 7.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

## 7.5.4 Detailed contribution per work package

Describe the detailed role of the participant in the work package.

Note: Please add a [Gantt chart](#) for an overview of the overall working plan of all partners as appendix to your application.

<b>Work package</b>	<b>Realization time</b> [mm/jj – mm/jj]	<b>Person months</b>	<b>Description of the work package / role of the applicant in shared WPs</b>
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# Proposal Application Form

## 7.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

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Date and Signature: \_\_\_\_\_

# Proposal Application Form

## 8 Project Partner No. 8

### 8.1 Organisation

Enter details of your organisation as prompted by the fields.

**Short name**

**Full name**

**Street**

**Postal code**

**City**

**Province / region**

**Country \***

**Web address**

\* Please use the 3 Letter ISO country codes ([http://en.wikipedia.org/wiki/ISO\\_3166-1\\_alpha-3](http://en.wikipedia.org/wiki/ISO_3166-1_alpha-3))

### 8.2 Contact person data

Enter details of the project's main contact person as prompted by the fields.

**Last name**

**First name**

**Function**

**Title**

**Direct telephone**

**Fax**

**E-mail**

### 8.3 Organisation type

Enter details of the organisation as prompted by the fields.

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#### Short description of organisation

(max. 160 characters)

# Proposal Application Form

## 8.4 Short description of expertise / business sector

max. 1 000 characters

## 8.5 Contribution to the project

### 8.5.1 Title of subproject

max. 160 characters

### 8.5.2 Short description of technical contribution in contrast to the other partners' subprojects

max. 1 000 characters

### 8.5.3 Estimated cost contribution in €

	<b>Personnel</b>	<b>Other costs</b>	<b>Subcontracting costs R&amp;D</b>	<b>Total</b>
	<b>in €</b>	<b>in €</b>	<b>in €</b>	<b>in €</b>
<b>Project costs</b>				

# Proposal Application Form

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WP 5			
WP 6			
WP 7			
WP 8			
WP 9			
WP 10			
Total			



# Proposal Application Form

## 8.6 Letter of intent

This form must be signed by the authorised representative of each legal entity applying for a project grant.

### Project Proposal Acronym:

### Legal entity:

Short name

Full name

Street

Postal code

City

Province / region

Country

### Authorised representative:

Last Name

First Name

Function

### Declaration:

By submitting this application, as the authorised representative of the mentioned legal entity, I certify that:

- all necessary internal authorisations have been obtained in order to permit the legal entity I represent to submit this application.
- all the information given in relation with this application are complete, accurate and correct.
- the legal entity I represent is committed to participate in and cooperate within the project, as described in this application, in accordance with the provisions set out in the agreement to be signed with the funding body.
- the legal entity I represent has stable and sufficient funds to maintain its activity throughout its participation in the project as described in this application.
- the legal entity I represent has or will have the necessary resources to carry out its involvement in the project as described in this application.

Technical experts coming from the following legal entities shall not be involved in the assessment of this application.

Date and Signature: \_\_\_\_\_